Your Pre-Travel Checklist

A little preparation. More time to enjoy your holiday.

Destination: _____ Travel dates: _____

01 Start With the Essentials

Before you book, or as early as possible

- [ ] Check every traveller's passport issue and expiry dates against the destination's entry rules.
- [ ] Check visas, electronic travel authorisations and transit requirements for your nationality and route.
- [ ] Read FCDO advice for each destination and sign up for updates.
- [ ] Arrange suitable travel insurance when you book; check medical conditions, activities and cruise cover where relevant.
- [ ] Seek travel-health advice early and check any vaccination requirements.
- [ ] Discuss accessibility, assistance and dietary needs with your travel provider; keep the confirmation.

02 Get Your Documents Ready

Before departure approaches

- [ ] Check names, dates and arrangements on your booking confirmation and itinerary.
- [ ] Check GHIC or EHIC eligibility and validity where relevant; it does not replace travel insurance.
- [ ] Check destination rules for medicines and arrange prescriptions, letters or permissions where needed.
- [ ] Check consent and supporting-document requirements when travelling with children.
- [ ] Keep secure offline copies of travel documents and share your itinerary with someone you trust.
- [ ] Read supplier terms, payment deadlines and cancellation conditions; keep your ATOL Certificate if one was issued.

Tick the checks that apply to your trip. Requirements vary by nationality, destination and route. Always recheck official advice and supplier instructions before travel.

Official links, airport guidance and Rachel's tips:
mermaidtravel.co.uk/tools-and-tips

Rachel Portas trading as Mermaid Travel is an Independent Travel Advisor affiliated with InteleTravel ABTA P7384.

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2 / 2 | Pack, prepare and enjoy the journey

Destination: _____ Travel dates: _____

03 Pack and Prepare

In the days before you go

- [ ] Check your carrier's baggage sizes and weights, plus airport rules for liquids, batteries and restricted items.
- [ ] Complete check-in when available and save boarding passes, tickets and transfer details.
- [ ] Confirm airport or port, terminal, arrival time, parking and onward transport.
- [ ] Plan spending money and a backup payment method; check overseas card charges.
- [ ] Check roaming costs, download useful information and pack chargers and suitable adapters.
- [ ] Keep permitted medicines, necessary documents and essential items accessible for your journey.

04 Your Final Check

Departure day and arrival

- [ ] Recheck travel advice and your carrier's latest departure information.
- [ ] Take passports, required entry documents, tickets and insurance details for everyone travelling.
- [ ] Secure your home and confirm any arrangements for pets, deliveries or a keyholder.
- [ ] Save your insurer's emergency number, supplier contacts and the local emergency number.
- [ ] On arrival, check local guidance, accommodation safety information and your return-journey arrangements.
- [ ] If cruising, check the ship's boarding deadline, shore-return times and requirements for every port.

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